

MONTHLY PERFORMANCE REPORT

November 2012

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Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: leolord@southend.gov.uk or (01702) 215685

Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2012/13	Annual target for 2012/13
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2013)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2012-2013 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

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Performance Data Expected Outcome: At risk of missing target 1 Some slippage against target 6

Expected Outcome At risk of missing target Responsible OUs Support Services



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 10.2	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	October 2012		3.85	7.26			While remedial action has been having an impact on levels of sickness, an unavoidable and urgent change in the Council's absence management support provider in October has meant that more up to date data than for September is not currently available. We are working with our new provider to rectify this position as soon as possible. In the meantime the sickness management work will continue with particular attention to those areas of the organisation causing concern.	Economic and Environmental Scrutiny

Expected Outcome Some slippage against target Responsible OUs Adult & Community Services





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.2	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	November 2012	71.8%		90.0%			Following discussions with local government bodies, the Department of Health has accepted that the nationally set target of 90% for 2012/13 is unachievable and it has set a revised target of 70% of the appropriate people supported in the community. The service area is currently reviewing the position to develop a suitable local target for the indicator.	Community Services and Culture Scrutiny
CP 4.3	Clients receiving a review [Rolling 12 month average]	Aim to Maximise	November 2012	80.15%	83%	83%			There are a number of reasons why performance here has slipped. This has been recognised and investigated. As a result we are appointing 3 qualified social care staff to work in the reviewing team until March 2013. The introduction of this extra resource, along with some other measures gives us confidence that we will reach the agreed target.	Community Services and Culture Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.4	Proportion of service users in residential accommodation [Monthly Snapshot]	Aim to Minimise	November 2012	20.82%	19.88%	19.5%			The proportion of our service users in residential accommodation across the last 12 months is still slightly above our target. This is despite maintaining low levels of admission to residential placements across the year.	Community Services and Culture Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Children & Learning

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 9.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	November 2012	36.6%	37%	37%			This indicator fluctuates on a monthly basis, variance from target is slight. In order to effectively engage with families living in areas of deprivation, Children's Centres must have good outreach services. The Council have reviewed each Centre's outreach and have identified the need for Children's Centres to develop a joint outreach strategy building on the pilot at Blenheim which links in with Health. Work continues to develop this strategy. The indicator has increased to 36.6% from 36.2% last month. The target for this indicator remains the same each month.	Children and Lifelong Learning Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Support Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax Collected [Cumulative]	Aim to Maximise	November 2012	70.80%	71.40%	97.80%			We continue to proactively pursue all recovery and are prioritising current year collection over collection of arrears from previous tax years.	Economic and Environmental Scrutiny
CP 7.2	% of Non-domestic Rates Collected [Cumulative]	Aim to Maximise	November 2012	73.00%	73.80%	98.30%			Two new large Rate liabilities were created during November and this has negatively affected the collection calculation. Additionally, a large monthly instalment which was expected at the end of November was not received until December, again impacting negatively on the November collection rate. We continue to ensure that all accounts in arrears have received reminders and summonses where necessary.	Economic and Environmental Scrutiny

Section 2: 2012-2013 Corporate Performance Indicators



Information for all 2012-2013 Corporate Priority Indicators

Generated on: 07 January 2013 10:06

Performance Data Expected Outcome: At risk of missing target 1 On course to achieve target 22 Some slippage against target 6

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	November 2012	5113	5239	7618			Dipti Patel	Economic and Environmental Scrutiny

Priority Priority 2 - Ensure a well-maintained and attractive street scene, parks and open spaces.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	November 2012	23	54	54			Dipti Patel	Economic and Environmental Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	November 2012	93	84	84			Dipti Patel	Economic and Environmental Scrutiny

Priority Priority 3 - Where possible minimise our impact on the natural environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	November 2012	51.25%	48.00%	48.00%			Dipti Patel	Economic and Environmental Scrutiny

Priority Priority 4 - Maintain improved outcomes for vulnerable adults and older people

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Proportion of appropriate older people who are referred to re-ablement who received re-ablement [Monthly Snapshot]	Aim to Maximise	Q2 2012/13	91%	85%	85%			Mike Boyle	Community Services and Culture Scrutiny
CP 4.2	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	November 2012	71.8%		90.0%			Mike Boyle	Community Services and Culture Scrutiny
CP 4.3	Clients receiving a review [Rolling 12 month average]	Aim to Maximise	November 2012	80.15%	83%	83%			Mike Boyle	Community Services and Culture Scrutiny
CP 4.4	Proportion of service users in residential accommodation [Monthly Snapshot]	Aim to Minimise	November 2012	20.82%	19.88%	19.5%			Mike Boyle	Community Services and Culture Scrutiny

Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	November 2012	8,286	5,200	7,800			Nick Harris	Community Services and Culture Scrutiny

Priority Priority 6 - Continue to improve outcomes for vulnerable children

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	Number of referrals to Social Care of children per 10,000 population [Cumulative]	Aim to Minimise	November 2012	328.6	445	530			Heather Flinders	Children and Lifelong Learning Scrutiny
CP 6.2	Percentage of referrals to children's social care going on to initial assessment [Cumulative]	Aim to Maximise	November 2012	87.6%	87.0%	87.0%			Heather Flinders	Children and Lifelong Learning Scrutiny
CP 6.3	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Aim to Minimise	November 2012	91	140	140			Heather Flinders	Children and Lifelong Learning Scrutiny
CP 6.4	Number of children benefiting from 2 year old funding [Cumulative]	Aim to Maximise	November 2012	366	260	350			Sue Hadley	Children and Lifelong Learning Scrutiny
CP 6.5	First time entrants to the Youth Justice System aged 10-17 [Cumulative]	Aim to Minimise	November 2012	60	64	100			Heather Flinders	Children and Lifelong Learning Scrutiny

Priority Priority 7 - Encourage the prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax Collected [Cumulative]	Aim to Maximise	November 2012	70.80%	71.40%	97.80%			Joe Chesterton	Economic and Environmental Scrutiny
CP 7.2	% of Non-domestic Rates Collected [Cumulative]	Aim to Maximise	November 2012	73.00%	73.80%	98.30%			Joe Chesterton	Economic and Environmental Scrutiny
CP 7.3	16 to 19 year olds who are not in education, employment or training (NEET) [Monthly Snapshot]	Aim to Minimise	November 2012	5.4%	7.0%	7.0%			Heather Flinders	Children and Lifelong Learning Scrutiny









Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Gross arrears written off as a % of rent due [Cumulative]	Aim to Minimise	November 2012	0.6%	0.6%	0.6%			Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.2	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	November 2012	£486413	£525000	£525000			Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.3	Number of HMOs reaching a minimum standard [Cumulative]	Aim to Maximise	November 2012	124	119	149			Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.4	Average time taken to re-let local authority housing (excluding long term voids) [Cumulative]	Aim to Minimise	November 2012	19.2	20	20			Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	November 2012	82.14%	79.00%	79.00%			Peter Geraghty	Economic and Environmental Scrutiny
CP 8.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2012	88.32%	84.00%	84.00%			Peter Geraghty	Economic and Environmental Scrutiny
CP 8.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2012	92.32%	92.00%	92.00%			Peter Geraghty	Economic and Environmental Scrutiny

Priority Priority 9 - Reduce inequalities and increase the life chances of people living in Southend


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 9.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	November 2012	36.6%	37%	37%			Sue Hadley	Children and Lifelong Learning Scrutiny

Priority Priority 10 - Deliver targeted services that meet the identified needs of our community

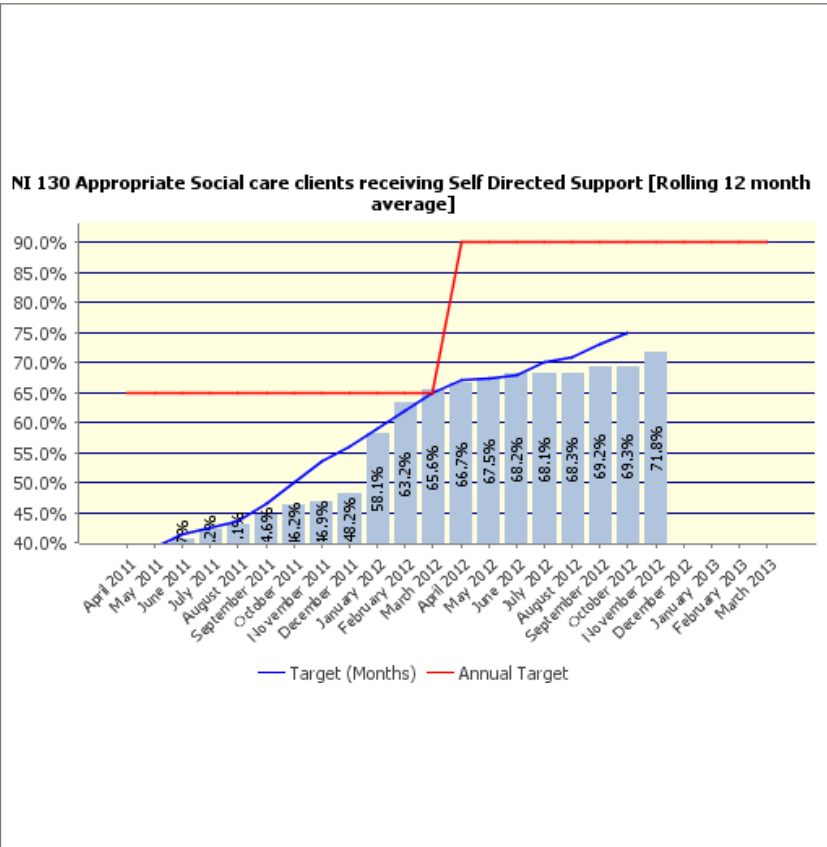
MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	November 2012	90.28%	80.00%	80.00%			Nick Corrigan	Economic and Environmental Scrutiny
CP 10.2	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	October 2012		3.85	7.26			Joanna Ruffle	Economic and Environmental Scrutiny
CP 10.3	Number of payments made online	Aim to Maximise	November 2012	28,169	22,664	34,000			Nick Corrigan	Economic and Environmental Scrutiny
CP 10.4	% of Contacts Resolved at First Point of Contact (Telephony and Face to Face services combined) [Cumulative]	Aim to Maximise	November 2012	84.00%	80.00%	80.00%			Nick Corrigan	Economic and Environmental Scrutiny

Section 3: Detail of indicators rated Red or Amber


Priority Priority 4 - Maintain improved outcomes for vulnerable adults and older people
Expected Outcome: Some slippage against target 3

CP 4.2	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]		
Expected Outcome		Format	Aim to Maximise
Managed By	Mike Boyle		
Year Introduced	2008		

Date Range 1		
	Value	Target
April 2011	37.9%	37.5%
May 2011	39.2%	39.2%
June 2011	40.7%	41.4%
July 2011	42.2%	42.5%
August 2011	43.1%	43.5%
September 2011	44.6%	46.5%
October 2011	46.2%	50.0%
November 2011	46.9%	53.5%
December 2011	48.2%	56.0%
January 2012	58.1%	59.0%
February 2012	63.2%	62.0%
March 2012	65.6%	65.0%
April 2012	66.7%	67.0%
May 2012	67.5%	67.5%
June 2012	68.2%	68.0%
July 2012	68.1%	70.0%
August 2012	68.3%	71.0%
September 2012	69.2%	73.0%
October 2012	69.3%	75.0%
November 2012	71.8%	
December 2012		
January 2013		
February 2013		
March 2013		90.0%

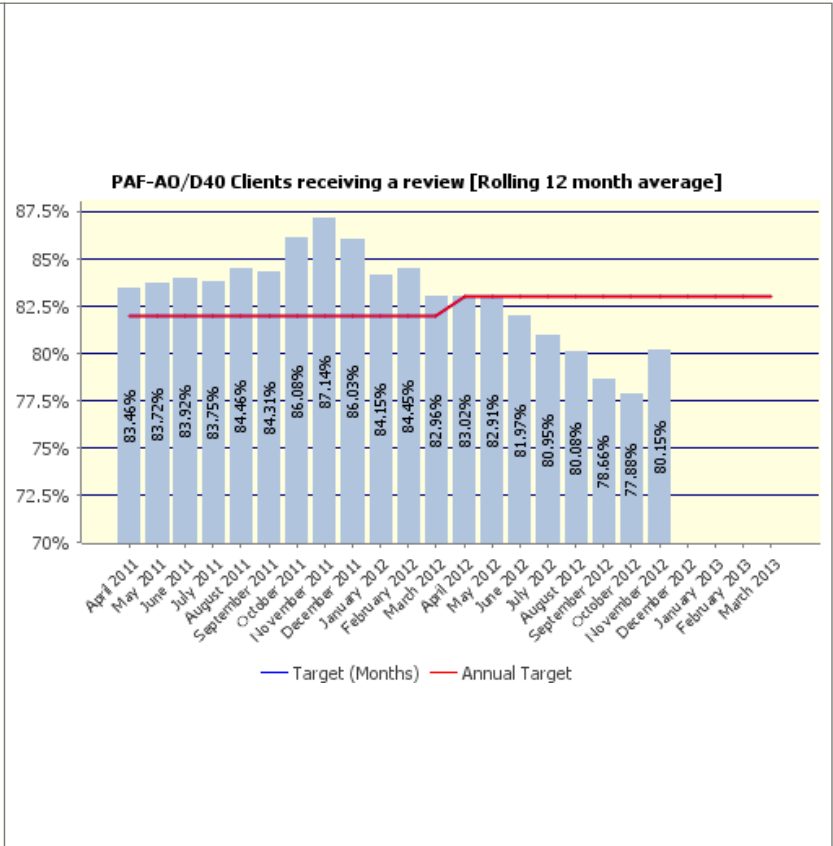


Following discussions with local government bodies, the Department of Health has accepted that the nationally set target of 90% for 2012/13 is unachievable and it has set a revised target of 70% of the appropriate people supported in the community. The service area is currently reviewing the position to develop a suitable local target for the indicator.


CP 4.3	Clients receiving a review [Rolling 12 month average]		
Expected Outcome		Format	Aim to Maximise
Managed By	Mike Boyle		
Year Introduced	2005		



Date Range 1		
	Value	Target
April 2011	83.46%	82%
May 2011	83.72%	82%
June 2011	83.92%	82%
July 2011	83.75%	82%
August 2011	84.46%	82%
September 2011	84.31%	82%
October 2011	86.08%	82%
November 2011	87.14%	82%
December 2011	86.03%	82%
January 2012	84.15%	82%
February 2012	84.45%	82%
March 2012	82.96%	82%
April 2012	83.02%	83%
May 2012	82.91%	83%
June 2012	81.97%	83%
July 2012	80.95%	83%
August 2012	80.08%	83%
September 2012	78.66%	83%
October 2012	77.88%	83%
November 2012	80.15%	83%
December 2012		83%
January 2013		83%
February 2013		83%
March 2013		83%

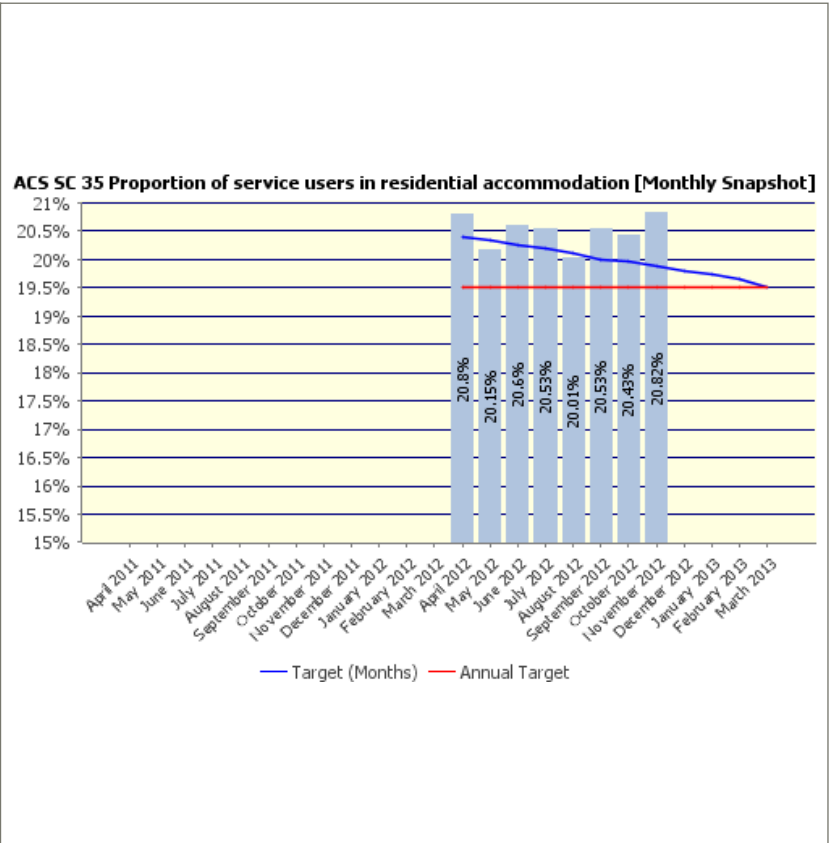


There are a number of reasons why performance here has slipped. This has been recognised and investigated. As a result we are appointing 3 qualified social care staff to work in the reviewing team until March 2013. The introduction of this extra resource, along with some other measures gives us confidence that we will reach the agreed target.

CP 4.4	Proportion of service users in residential accommodation [Monthly Snapshot]		
Expected Outcome		Format	Aim to Minimise
Managed By	Mike Boyle		
Year Introduced	2012		




Date Range 1		
	Value	Target
April 2011		
May 2011		
June 2011		
July 2011		
August 2011		
September 2011		
October 2011		
November 2011		
December 2011		
January 2012		
February 2012		
March 2012		
April 2012	20.8%	20.4%
May 2012	20.15%	20.33%
June 2012	20.6%	20.25%
July 2012	20.53%	20.18%
August 2012	20.01%	20.1%
September 2012	20.53%	20%
October 2012	20.43%	19.95%
November 2012	20.82%	19.88%
December 2012		19.8%
January 2013		19.73%
February 2013		19.64%
March 2013		19.5%



The proportion of our service users in residential accommodation across the last 12 months is still slightly above our target. This is despite maintaining low levels of admission to residential placements across the year.

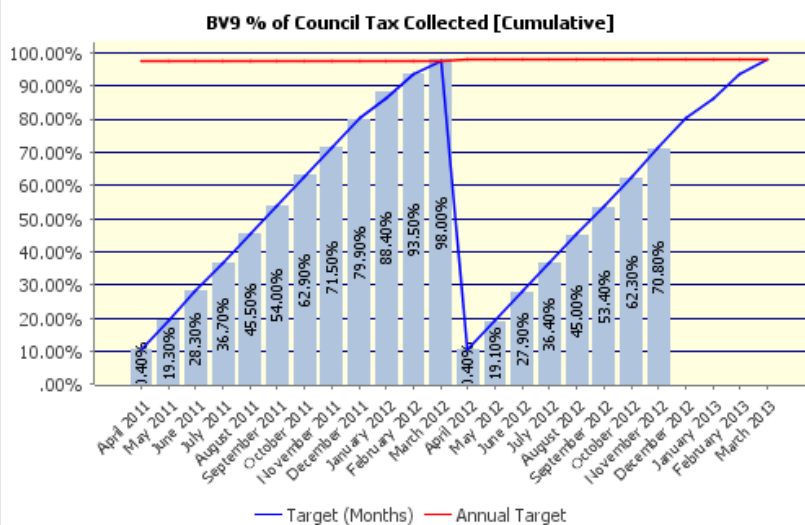
Priority Priority 7 - Encourage the prosperity of Southend and its residents

Expected Outcome: Some slippage against target 2


CP 7.1	% of Council Tax Collected [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		



Date Range 1		
	Value	Target
April 2011	10.40%	10.70%
May 2011	19.30%	19.30%
June 2011	28.30%	28.40%
July 2011	36.70%	36.80%
August 2011	45.50%	45.50%
September 2011	54.00%	54.00%
October 2011	62.90%	62.70%
November 2011	71.50%	71.40%
December 2011	79.90%	80.30%
January 2012	88.40%	86.30%
February 2012	93.50%	93.40%
March 2012	98.00%	97.70%
April 2012	10.40%	10.70%
May 2012	19.10%	19.30%
June 2012	27.90%	28.40%
July 2012	36.40%	36.80%
August 2012	45.00%	45.50%
September 2012	53.40%	54.00%
October 2012	62.30%	62.70%
November 2012	70.80%	71.40%
December 2012		80.30%
January 2013		86.30%
February 2013		93.40%
March 2013		97.80%

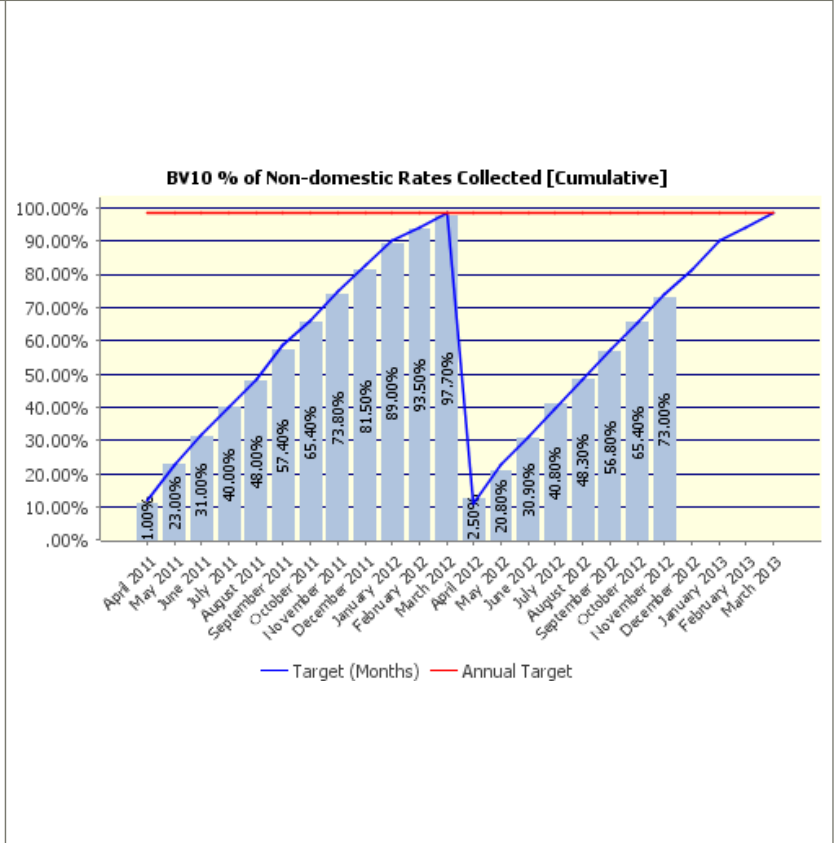


We continue to proactively pursue all recovery and are prioritising current year collection over collection of arrears from previous tax years.

CP 7.2	% of Non-domestic Rates Collected [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		




Date Range 1		
	Value	Target
April 2011	11.00%	12.00%
May 2011	23.00%	23.00%
June 2011	31.00%	31.50%
July 2011	40.00%	40.00%
August 2011	48.00%	48.60%
September 2011	57.40%	58.90%
October 2011	65.40%	66.20%
November 2011	73.80%	74.90%
December 2011	81.50%	82.60%
January 2012	89.00%	90.20%
February 2012	93.50%	94.00%
March 2012	97.70%	98.50%
April 2012	12.50%	11.00%
May 2012	20.80%	22.60%
June 2012	30.90%	31.30%
July 2012	40.80%	39.60%
August 2012	48.30%	48.20%
September 2012	56.80%	57.30%
October 2012	65.40%	65.40%
November 2012	73.00%	73.80%
December 2012		81.50%
January 2013		90.10%
February 2013		94.00%
March 2013		98.30%



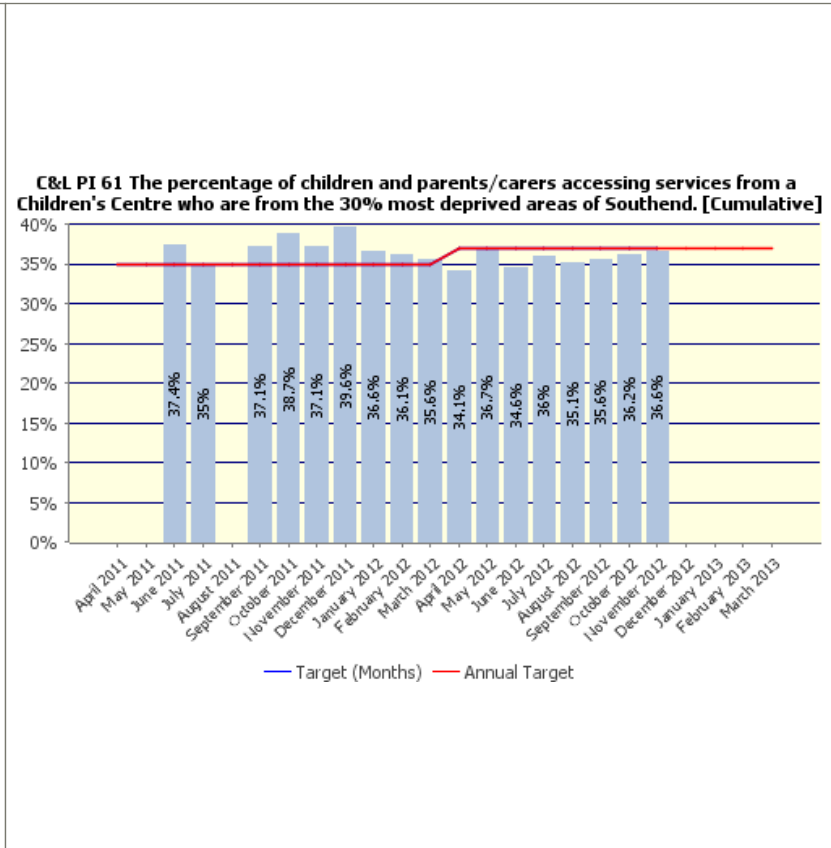
Two new large Rate liabilities were created during November and this has negatively affected the collection calculation. Additionally, a large monthly instalment which was expected at the end of November was not received until December, again impacting negatively on the November collection rate. We continue to ensure that all accounts in arrears have received reminders and summonses where necessary.

Priority Priority 9 - Reduce inequalities and increase the life chances of people living in Southend
Expected Outcome: Some slippage against target 1

CP 9.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2011		




Date Range 1		
	Value	Target
April 2011		35%
May 2011		35%
June 2011	37.4%	35%
July 2011	35%	35%
August 2011		35%
September 2011	37.1%	35%
October 2011	38.7%	35%
November 2011	37.1%	35%
December 2011	39.6%	35%
January 2012	36.6%	35%
February 2012	36.1%	35%
March 2012	35.6%	35%
April 2012	34.1%	37%
May 2012	36.7%	37%
June 2012	34.6%	37%
July 2012	36%	37%
August 2012	35.1%	37%
September 2012	35.6%	37%
October 2012	36.2%	37%
November 2012	36.6%	37%
December 2012		
January 2013		
February 2013		
March 2013		

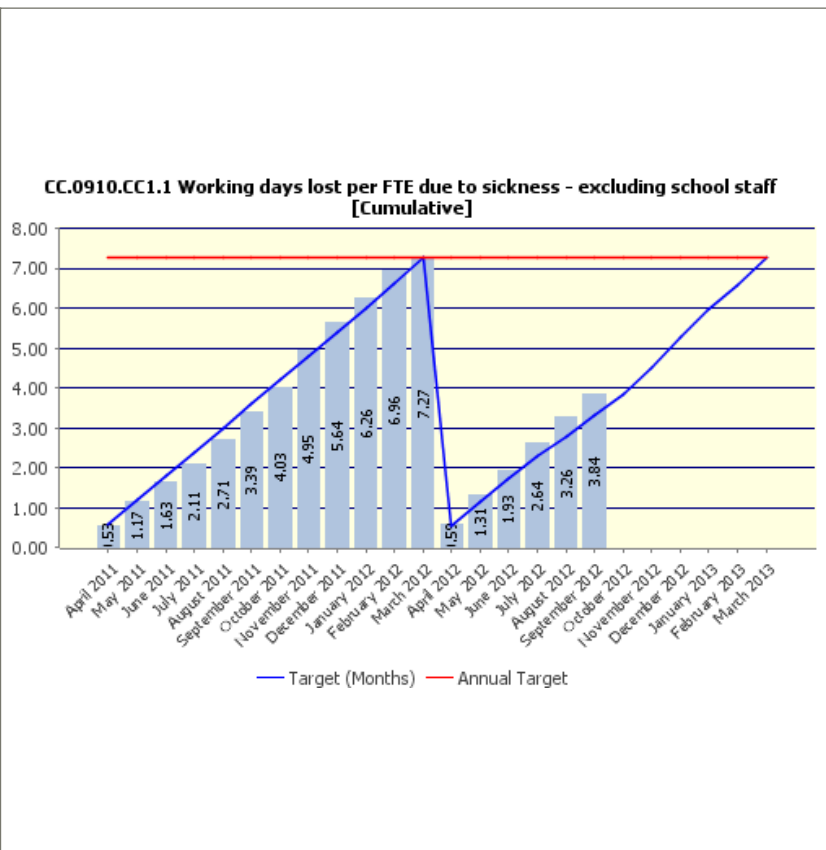


This indicator fluctuates on a monthly basis, variance from target is slight. In order to effectively engage with families living in areas of deprivation, Children's Centres must have good outreach services. The Council have reviewed each Centre's outreach and have identified the need for Children's Centres to develop a joint outreach strategy building on the pilot at Blenheim which links in with Health. Work continues to develop this strategy. The indicator has increased to 36.6% from 36.2%. The target for this indicator remains the same each month.

Priority Priority 10 - Deliver targeted services that meet the identified needs of our community
Expected Outcome: At risk of missing target 1

CP 10.2	Working days lost per FTE due to sickness - excluding school staff [Cumulative]		
Expected Outcome		Format	Aim to Minimise
Managed By	Joanna Ruffle		
Year Introduced	2009		

Date Range 1		
	Value	Target
April 2011	0.53	0.60
May 2011	1.17	1.20
June 2011	1.63	1.80
July 2011	2.11	2.40
August 2011	2.71	3.00
September 2011	3.39	3.60
October 2011	4.03	4.20
November 2011	4.95	4.80
December 2011	5.64	5.40
January 2012	6.26	6.00
February 2012	6.96	6.60
March 2012	7.27	7.26
April 2012	0.59	0.56
May 2012	1.31	1.17
June 2012	1.93	1.74
July 2012	2.64	2.29
August 2012	3.26	2.77
September 2012	3.84	3.32
October 2012		3.85
November 2012		4.48
December 2012		5.27
January 2013		5.98
February 2013		6.59
March 2013		7.26



While remedial action has been having an impact on levels of sickness, an unavoidable and urgent change in the Council’s absence management support provider in October has meant that more up to date data than for September is not currently available. We are working with our new provider to rectify this position as soon as possible. In the meantime the sickness management work will continue with particular attention to those areas of the organisation causing concern.

AFFORDABLE HOMES

BACKGROUND

The number of affordable homes delivered in 2011/12 was 62 against a target of 40. The reason for this higher figure was partly due to a legacy of higher grant funding from central government which has now come to an end. This factor coupled with a general subdued housing market has meant that we aim to deliver 30 affordable homes during 2012/13, a realistic but stretching target.

CURRENT POSITION

November saw 18 new additional units delivered in the town, 16 at former council owned garage sites at Norwich Avenue, Rothwell Close, Bewley Court, Christchurch Court, Archer Avenue, Hudson Crescent and 2 additional supported housing units at Spencer House. The cumulative total for 2012/13 is now 35 units which means the annual target of 30 has been exceeded. There are no new additional affordable homes planned for delivery in 2012/13.

Work is continuing with external partners to progress sites throughout the town which will come to fruition in future years.

In addition to the new build figures SEH have remodelled two sheltered block to provide 30 units of Extra Care Housing.

Revenue Budget Monitoring 2012/13
Period 8
as at 30 November 2012
Portfolio Summary

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1. Commentary

The following pages provide the budget monitoring position for the General Fund and Housing Revenue Account for 2012/13, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30 November 2012.

The starting point for the budget monitoring is the original budget as agreed by Council in March. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs.

2. Overall Budget Performance – General Fund

A projected underspend of £111,000 is being forecast as measured against the latest budget compared with a forecast overspend of £5,000 last month.

General Fund Portfolio Forecast Comparison 2012/13 at 30 November 2012 - Period 8

Portfolio	Latest 2012/13 Budget £000	Nov Forecast Variance £000	Oct Forecast Variance £000
Adult Social Care, Health & Housing	53,974	143	284
Children & Learning	37,135	(802)	(811)
Corporate Support Services	5,781	(106)	(80)
Culture & Tourism	12,469	5	0
Deputy Leader	2,886	(225)	(65)
Leader Policy & Finance	3,465	(31)	(38)
Public Protection, Waste & Transport	23,926	375	275
Planning	1,556	375	385
Total Directorates	141,192	(266)	(50)
Non-Service Areas	(10,847)	155	55
Net Expenditure / (Income)	130,345	(111)	5

The key reasons for the decrease in the projected outturn from last month are:-

- Vacant posts in Adult & Community Services
- An increased underspend in the delivery of Economic Development Services

Where Directorates are forecasting an overspend by the end of the year, they are required to produce an action plan to address this overspend, to ensure their Directorate budget is balanced by the year end. Corporate Directors have been advised that relevant action plans must be in place to address any projected overspend position.

3. Service Variances (£266,000 forecast underspend)

The key variances are as shown in the table below:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
Adult Social Care Health & Housing			
Net increased demand for Adult Social Care	306		
Staffing vacancies		209	
Other	46		143
Children & Learning			
Additional agency staffing to cover maternity leave	100		
Early Years - underspend on contractor payments.		168	
Staffing vacancies within School Improvement		215	
Decreased PVI placements of Looked After		50	
Children with investment in in-house foster carers			
Reduction in the level of placements in the private voluntary & independent sector		100	
Education Transport		150	
Youth Offending Team		118	
Other		101	(802)
Corporate Support Services			
Facilities management premises costs	72		
Customer Services Centre vacant posts		50	
Net underspend on Benefits payments		100	
Fewer schools buying into services	23		
Greater than expected Land Charges & Legal		64	
Other	13		(106)
Culture & Tourism			
Deputy Leader			
Flood & Sea Defence - vacant post		95	
Economic Development employee underspends		130	(225)
Leader Policy & Finance			
Treasury Management costs		30	
Other		1	(31)
Public Protection, Waste & Transport			
Traffic & Highways rechargeable works-spend not being fully recovered	420		
Essex Safety Camera group - membership cost		100	
Road safety & school crossing - vacant posts		150	
CCTV full year savings not being achieved	155		
Freeze on Hackney Carriage licence fees-net	45		
Underspend on Community Safety projects		70	
Decriminalised parking contract expenditure	110		
Review of contract performance-waste disposal		135	
Car park management security costs	50		
Regulatory Services system implementation costs & additional staff for food safety inspection	90		
Other		40	375
Planning			
Income shortfall from reduced planning applications	375		375
Total	1,805	2,076	(266)

4. Non Service Variances (£155k forecast overspend)

Levies: The final Coroners Court payment for 2011/12 was more than the estimate that was included in the accounts at the year end, as the final notification from the Coroner's Court was received after the closure of the Authority's accounts.

Financing Costs: Investment income is forecast to be £200,000 lower than was estimated. This is because both average balances and interest rates are lower than anticipated when the budget was set. This will be offset by a transfer from the Interest Equalisation reserve, which was set up to mitigate the impact of uncertain economic conditions on borrowing costs and investment income (see Section 5)

Appropriations: The forecast transfer to earmarked reserves is £100,000 less than reported in the latest budget. A transfer from the Interest Equalisation reserve (£200,000) is offset by an estimated additional appropriation to the Benefits Subsidy reserve (£100,000). This reserve was set up to mitigate against the volatility of Benefit Subsidy and the impact of audit on subsidy claims. (See Section 5)

5. Appropriations to / from Earmarked Reserves

Net appropriations to Earmarked Reserves totalling £2,323,000 were agreed by Council in March 2012. The current outturn position also allows for:-

- a further appropriation of £165,000 from the Business Transformation Reserve
- £100,000 appropriation to the Benefits Subsidy reserve (see Section 4).
- £200,000 transfer from the Interest Equalisation reserve (see Section 4).

6. Performance against Budget savings targets for 2012/13

As part of setting the Council budget for 2012/13, a schedule of Directorate and Corporate savings was approved totalling £11.846 million. These are required to achieve a balanced budget and therefore not to draw on general reserves.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that at the end of November a vast majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then Directors are identifying alternative measures to achieve full savings as required. A detailed breakdown, by RAG status, of the Directorate and workstream savings is shown below;

	Red £000	Amber £000	Green £000	Savings Total £000	Current Forecast £000
Directorate					
Adult & Community Services	0	1,160	1,695	2,855	2,625
Children & Learning	189	240	1,576	2,005	1,973
Enterprise, Tourism & Environment	0	20	1,620	1,640	1,640
Support Services	0	175	820	995	995
Corporate	0	0	354	354	354
Directorate Sub-Total	189	1,595	6,065	7,849	7,587
Workstreams					
Contracts Rationalisation	398	190	2,727	3,315	2,827
Systems Rationalisation	0	20	381	401	401
Localised Shared Delivery	0	0	281	281	281
Workstreams Sub-Total	398	210	3,389	3,997	3,509
Total	587	1,805	9,454	11,846	11,096

Although the current forecast is showing a shortfall of £750,000 against the required savings total of £11.846 million, it is currently expected that the total savings will be delivered in full by the end of the financial year.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 1st March 2012 and anticipated that £536,000 would be appropriated to earmarked reserves in 2012/13. The current position allows for a further appropriation of £1,100,000 to the HRA Capital Investment Reserve.

The closing HRA balance as at 31st March 2012 was £3,502,000.

The key variances are:-

- Interest charged for borrowing has decreased because both average balances and interest rates are lower than anticipated when the budget was set.
- Higher than expected rental income because of a lower number of void properties than estimated in the budget.

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Portfolio Holder Summary**

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
Adult Social Care, Health & Housing	71,546	(20,436)	51,110	2,864	53,974	54,117	143	36,367	36,264	(103)
Children & Learning	149,272	(111,068)	38,204	(1,069)	37,135	36,333	(802)	19,353	18,603	(750)
Corporate Support Services	143,165	(137,667)	5,498	283	5,781	5,675	(106)	4,199	3,310	(889)
Culture & Tourism	17,978	(6,025)	11,953	516	12,469	12,474	5	8,490	8,798	308
Deputy Leader	2,894	(201)	2,693	193	2,886	2,661	(225)	1,877	1,681	(196)
Leader Policy & Finance	5,927	(2,421)	3,506	(41)	3,465	3,434	(31)	2,187	1,983	(204)
Public Protection, Waste & Transport	37,640	(12,909)	24,731	(805)	23,926	24,301	375	16,168	16,636	468
Planning	2,620	(1,128)	1,492	64	1,556	1,931	375	1,043	1,291	248
Portfolio Net Expenditure	431,042	(291,855)	139,187	2,005	141,192	140,926	(266)	89,684	88,566	(1,118)
Reversal of Depreciation	(20,700)	6,847	(13,853)	(931)	(14,784)	(14,784)	0	(9,747)	(14,312)	(4,565)
Levies	409	0	409	0	409	464	55	293	348	55
Financing Costs	17,265	(4,850)	12,415	0	12,415	12,615	200	8,195	8,195	0
Contingency	6,387	0	6,387	(1,059)	5,328	5,328	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	0	0
Net Operating Expenditure	434,403	(289,858)	144,545	15	144,560	144,549	(11)	88,425	82,797	(5,628)
General Grants	0	(15,503)	(15,503)	0	(15,503)	(15,503)	0	(11,189)	(11,277)	(88)
Corporate Savings	(1,020)	0	(1,020)	150	(870)	(870)	0	0	0	0
Revenue Contribution to Capital	0	0	0	0	0	0	0	0	0	0
Contribution to / (from) Earmarked Reserves	2,323	0	2,323	(165)	2,158	2,058	(100)	2,158	2,158	0
Contribution to / (from) General Reserves	0	0	0	0	0	111	111	0	0	0
Net Expenditure / (Income)	435,706	(305,361)	130,345	0	130,345	130,345	0	79,394	73,678	(5,716)

Use of General Reserves						
Balance as at 1 April 2012		11,490		11,490	11,490	0
Use in Year		0	0	0	111	111
Balance as at 31 March 2013		11,490	0	11,490	11,601	111

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	559	(662)	(103)	(30)	(133)	(76)	57	(87)	(65)	22
b Drug & Alcohol Action Team	1,661	(1,631)	30	(7)	23	23	0	22	5	(17)
c Housing Needs & Homelessness	1,950	(898)	1,052	(76)	976	976	0	574	583	9
d Commissioning Team	2,126	(2,146)	(20)	6	(14)	53	67	(7)	31	38
e Strategy & Development	2,134	(2,178)	(44)	139	95	(7)	(102)	69	(35)	(104)
f People with a Learning Disability	17,705	(1,446)	16,259	231	16,490	15,031	(1,459)	10,990	9,876	(1,114)
g People with Mental Health Needs	3,422	(162)	3,260	25	3,285	4,063	778	2,193	2,695	502
h Older People	30,545	(9,979)	20,566	684	21,250	22,435	1,185	13,884	14,771	887
i Other Community Services	1,089	(1,000)	89	0	89	73	(16)	60	24	(36)
j Private Sector Housing	884	(65)	819	1,826	2,645	2,585	(60)	1,765	1,698	(67)
k People with a Physical or Sensory Impairment	4,546	(269)	4,277	111	4,388	4,139	(249)	3,298	3,134	(164)
l Supporting People	4,609	0	4,609	(29)	4,580	4,540	(40)	3,406	3,360	(46)
m Service Strategy & Regulation	316	0	316	(16)	300	282	(18)	200	187	(13)
Total Net Budget for Portfolio	71,546	(20,436)	51,110	2,864	53,974	54,117	143	36,367	36,264	(103)

Virements

£000

Transfer from earmarked reserves	0
Allocation from Contingency-inflation allowed for placements	745
In year virements	2,119

2,864

**General Fund Forecast 2012/13
at 30 June 2012 - Period 3
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a. Mainly due to costs associated to interim Head of Commissioning Services	
b.	
c.	
d. Overspend mainly due to Direct Payments Payroll and advisory service	
e. Mainly because of underspend in employees due to vacancies and Workforce Development.	Vacancies that have now received approval to be filled.
f. Mainly because there are expected to be fewer residential placements offset by a greater use of direct payments & supported living.	
g. Mainly because of higher than projected residential care placements & supported and other accommodation.	
h. Mainly due to higher than anticipated residential placements and home/direct payment packages	Higher than anticipated residential placements and home/direct payment packages
i.	
j. Forecast underspend within employees due to vacancies and delays in recruiting to them.	Vacancies on Private Sector Housing, one post now filled.
k. Mainly because of fewer residential placements than projected offset against more Homecare & direct payments.	
l. Some underspend on Supporting People due to an employee reducing hours at the beginning of the year now back in post full time, and some savings on contractor payments	Some underspend on Supporting People due to an employee reducing hours at the beginning of the year now back in post full time, and some savings on contractor payments

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	21,624	(9,770)	11,854	(994)	10,860	10,645	(215)	1,790	1,513	(277)
b Children with Special Needs	2,206	(18)	2,188	(28)	2,160	2,160	0	1,428	1,428	0
c Early Years Development and Child Care Partnership	7,145	(4,485)	2,660	8	2,668	2,500	(168)	1,852	1,929	77
d Children Fieldwork Services	3,911	(25)	3,886	(10)	3,876	3,976	100	2,582	2,649	67
e Children Fostering and Adoption	5,664	0	5,664	45	5,709	5,659	(50)	3,839	3,805	(34)
f Youth Service	1,896	(191)	1,705	18	1,723	1,689	(34)	1,174	1,152	(22)
g Age 14 to 19 Learning and Development	351	(89)	262	(14)	248	248	0	165	(237)	(402)
h Other Education	574	(545)	29	(2)	27	27	0	18	(103)	(121)
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,762	(162)	4,600	(5)	4,595	4,495	(100)	3,063	2,997	(66)
k Schools Delegated Budgets	79,922	(79,922)	0	0	0	0	0	0	12	12
l Children Specialist Commissioning	959	(55)	904	(55)	849	849	0	547	547	0
m Children Specialist Projects	2,687	(81)	2,606	(10)	2,596	2,596	0	1,733	1,733	0
n School Support and Preventative Services	11,950	(11,726)	224	14	238	23	(215)	190	277	87
o Youth Offending Service	1,890	(678)	1,212	(3)	1,209	1,091	(118)	809	731	(78)
p Young Persons Drug and Alcohol Team	234	(135)	99	5	104	102	(2)	70	69	(1)
q Adult & Community Learning	3,497	(3,186)	311	(38)	273	273	0	93	101	8
Total Net Budget for Portfolio	149,272	(111,068)	38,204	(1,069)	37,135	36,333	(802)	19,353	18,603	(750)

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay**

Virements	£000
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	(1,069)
	(1,069)

Forecast Outturn Variance	Year to Date Variance
a. Education transport expenditure has been reduced due to strict adherence to eligibility criteria and efficiencies in delivery A group manager's post is now vacant plus £50k is being held by Office Services as potential savings	Education transport expenditure has been reduced due to strict adherence to eligibility criteria and efficiencies in delivery Income ahead of profiled budgets
b.	
c. £150k relates to Early Years Development fund not required due to improvement to quality and standards of service plus £18k underspend due to no longer funding Job Centre Plus post in Children's Centres	Full year grants allocated to schools
d. Continued pressures due to staffing vacancies & maternity leave.	
e. Underspend of the three years investment strategy in in-house Foster Carers due to reduced number of Looked after children (LAC) and slower than anticipated growth in carers.	
f.	
g.	Various grants brought forward from 2011/12 which are expected to be spent this financial year
h.	Ring-fenced Music Education grants have been received ahead of planned expenditure
i.	
j. PVI-anticipated lower level of placements in line with 2011/12 and on-going strategy.	

k.		
l.		
m.		
n.	Underspend relating to staff vacancies which are expected to continue throughout the year	School Improvement is carrying a number of staff vacancies and funding for Advanced Skills Teachers had not been paid yet
o.	Over achievement of income target plus underspend of £50k relating to Parenting Early Intervention Programme (PEIP) as a result of less courses being run due to new approach to parenting intervention	

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	269	(269)	0	(40)	(40)	(17)	23	(19)	(28)	(9)
b	Accounts Receivable	302	(303)	(1)	(55)	(56)	(56)	0	(37)	(42)	(5)
c	Accountancy	2,479	(2,232)	247	189	436	436	0	292	191	(101)
d	Asset Management	402	(402)	0	18	18	(2)	(20)	13	(47)	(60)
e	Internal Audit & Corporate Fraud	992	(607)	385	(62)	323	323	0	199	137	(62)
f	Buildings Management	3,015	(2,494)	521	144	665	737	72	493	424	(69)
g	Administration & Support	530	(479)	51	12	63	16	(47)	42	(26)	(68)
h	Cemeteries and Crematorium	1,373	(1,803)	(430)	11	(419)	(419)	0	(259)	(214)	45
i	Community Centres and Club 60	217	(1)	216	(98)	118	118	0	82	75	(7)
j	Corporate and Industrial Estates	624	(823)	(199)	786	587	587	0	401	328	(73)
k	Customer Services Centre	2,067	(2,333)	(266)	(103)	(369)	(419)	(50)	(244)	(361)	(117)
l	Council Tax Admin	1,813	(462)	1,351	75	1,426	1,426	0	952	912	(40)
m	Council Tax Benefit	14,800	(14,800)	0	0	0	(100)	(100)	0	(85)	(85)
n	Democratic Services Support	524	(549)	(25)	(4)	(29)	(29)	0	(19)	(73)	(54)
o	Dial A Ride Service	105	(41)	64	0	64	64	0	44	16	(28)
p	Directorate of Support Services	1,045	(1,045)	0	14	14	14	0	13	12	(1)
q	Elections and Electoral Registration	410	(3)	407	(1)	406	406	0	271	276	5
r	Vehicle Fleet	724	(723)	1	41	42	42	0	29	36	7
s	Benefits Administration	2,420	(1,635)	785	(7)	778	778	0	520	649	129
t	Rent Benefit Payments	98,665	(98,568)	97	0	97	97	0	65	(49)	(114)
u	Human Resources	1,747	(1,735)	12	(27)	(15)	(15)	0	(6)	(8)	(2)
v	Information Comms & Technology	3,500	(2,886)	614	(461)	153	153	0	105	26	(79)
w	Information and Governance	459	0	459	6	465	465	0	311	323	12
x	Insurance	10	(33)	(23)	27	4	4	0	4	(15)	(19)
y	Local Land Charges	244	(215)	29	5	34	(16)	(50)	23	(90)	(113)
z	Legal Services	1,073	(1,083)	(10)	(11)	(21)	(35)	(14)	(12)	(36)	(24)
aa	Support To Mayor and Members	995	0	995	(18)	977	977	0	656	603	(53)
ab	Non Domestic Rates Collection	450	(307)	143	(274)	(131)	(131)	0	(86)	(96)	(10)
ac	Payroll	461	(460)	1	(27)	(26)	14	40	(16)	34	50
ad	Corporate Procurement	524	(532)	(8)	22	14	14	0	16	16	0
ae	Property Management & Maintenance	278	(361)	(83)	131	48	88	40	263	372	109
af	Registration Births Deaths & Marriages	457	(292)	165	2	167	167	0	111	72	(39)
ag	Transport Management	191	(191)	0	(12)	(12)	(12)	0	(8)	(22)	(14)
Total Net Budget for Portfolio	143,165	(137,667)	5,498	283	5,781	5,675	(106)	4,199	3,310	(889)	

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring**

Virements	£000
Transfer from earmarked reserves	165
Allocation from Contingency	0
In year virements	5,333
	5,498

Forecast Outturn Variance	Year to Date Variance
a. Shortfall on income target as a result of fewer schools buying into the service.	
b.	
c.	Vacant posts and supplies & services currently underspent against budget.
d. Professional fees/valuations expected to come in under budget	Fee income currently exceeding budget and a current underspend valuations.
e.	Income is currently higher than profiled budget.
f. Facilities Management premises costs are currently forecast to exceed budget.	Overspends on electricity costs are being offset by vacant posts and income (contribution to costs of Queensway House) that has been received ahead of budget profile, but which is currently expected to be in line with budget by year end.
g. Forecast underspend against document archive & postage budgets	
h.	Cemeteries income currently below budget to date but expected to come in line by year end.
i.	
j.	Premises costs within the property portfolio are currently underspent against budget, but expected to be in line for year end outturn. Income currently exceeding budget.
k. Vacant posts.	Vacant posts. Current underspend on printing costs expected to be in line with budget by the end of the year.

Forecast Outturn Variance	Year to Date Variance
l.	Vacant posts and supplies & services currently underspent against budget.
m.	Under certain circumstances the Council receives subsidy for overpaid benefit, even though this has been recovered. This means that subsidy income received can be greater than benefit granted .
n.	Vacant posts and supplies & services currently underspent against budget.
o.	
p.	
q.	
r.	
s.	Costs of agency and overtime offset by vacant posts.
t.	Under certain circumstances the Council receives subsidy for overpaid benefit, even though this has been recovered. This means that subsidy income received can be greater than benefit granted. In addition, Discretionary Housing Payment grant has been received in advance of expenditure.
u.	Supplies & services costs currently underspent against budget.
v.	Computing costs currently underspent against budget – expected to be in line by year end.
w.	
x.	Vacant post
y. Land Charges fee income is expected to be greater than budget.	Vacant post and Land Charge income is currently more than the budget profile.
z. One-off income to Legal Services from work undertaken in relation to the new land and leasing arrangements at London Southend Airport.	Vacant posts. Fee income is currently more than the budget profile.
aa.	
ab.	
ac. Overtime to continue to end of year. In addition, income targets are unlikely to be achieved due to a reduction in the number of schools using the service.	
ad.	

Forecast Outturn Variance	Year to Date Variance
ae. Forecast overspend on employees	Year to date includes delegated works, related income expected to be recovered by year end.
af.	Registration income currently exceeding budget, but expected to come in line by year end.
ag	

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	343	(97)	246	2	248	248	0	165	165	0
b Amenity Services Organisation	2,875	(2,230)	645	(1)	644	564	(80)	429	607	178
c Culture Management	458	(12)	446	(2)	444	444	0	297	312	15
d Library Service	3,465	(280)	3,185	(113)	3,072	3,012	(60)	2,104	2,054	(50)
e Museums And Art Gallery	841	(66)	775	626	1,401	1,446	45	942	992	50
f Parks And Amenities Management	5,142	(1,719)	3,423	(163)	3,260	3,345	85	2,184	2,342	158
g Sports Development	128	(64)	64	0	64	64	0	43	34	(9)
h Sport and Leisure Facilities	658	(37)	621	337	958	958	0	639	691	52
i Southend Theatres	530	(16)	514	11	525	540	15	354	232	(122)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,780	(1,298)	1,482	(175)	1,307	1,307	0	936	933	(3)
k Tourism	758	(206)	552	(6)	546	546	0	397	436	39
Total Net Budget for Portfolio	17,978	(6,025)	11,953	516	12,469	12,474	5	8,490	8,798	308

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

0

516

516

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Forecast Outturn Variance	Year to date Variance
a. Expenditure incurred in advance of future exhibitions, currently under review to asses current year impact.	
b. Fee income is expected to exceed the budget target, the result of additional external work being undertaken, this has been partially offset by expenditure on leasing and increased running costs on machinery due to the wet summer.	Year to date pressure exists as a result of seasonal staff expenditure being different from the budget profile and budget virement associated with a borough wide cut back of the street scene is still to be processed. Service Managers have also identified significant level of income that will be generated in the second half of this year. A budget virement associated with a borough wide cut back of the street scene is still to be processed.
c.	
d. Anticipated underspend against salary budgets.	Underspend to date within Supplies and Services and employee costs, the former are expected to be consumed by the end of the year.
e. Expected overspend due to the operation and servicing of the Cliff lift; also high seasonal staff costs within museums.	
f. Third party contractor payments are expected to exceed budget this year and meeting income targets in the later part of the year is becoming challenging particularly in light of flooding closing the golf course this month. As a result of the contract rationalisation review process, a saving has been generated on the main parks contract but a change in the payment profile has created an additional in year pressure.	A high degree of income is still to be recognised for the year to date, Service managers are in the process of reviewing and updating this position.
g.	
h. The forecasted pressure reflects a change in rateable status of the management contractor. This has resulted in an increased monthly payment from October. Senior management are negotiating settlement of a backdated element, this is not reflected in the current position.	
i.	
j.	
k.	

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Deputy Leader
Portfolio Holder - Cllr John Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Economic Development	707	0	707	(282)	425	295	(130)	285	193	(92)
b Flood and Sea Defence	920	(172)	748	280	1,028	933	(95)	686	613	(73)
c Town Centre Management	138	(29)	109	180	289	289	0	194	193	(1)
d Partnership Team	312	0	312	0	312	312	0	161	82	(79)
e Support To Voluntary Sector	817	0	817	15	832	832	0	551	600	49
Total Net Budget for Portfolio	2,894	(201)	2,693	193	2,886	2,661	(225)	1,877	1,681	(196)

Virements

£000

Transfer from earmarked reserves	0
Allocation from Contingency	15
In year virements	178

193

Forecast Outturn Variance	Year to Date Variance
a Expected underspend on delivery across Economic Development	Year to date underspend on staff costs and third party support payments
b Vacant post and grant funding received for a flood defence scheme.	Grant funding already received and reduced consultant costs.
c	
d	Total Place grant income has been received in advance of expenditure. Expected to be spent by the end of the year.
e	

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Leader
Portfolio Holder - Cllr Nigel Holdcroft**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate Subscriptions	113	0	113	0	113	113	0	75	64	(11)
b Corporate and Non Distributable Costs	3,957	(153)	3,804	19	3,823	3,793	(30)	2,430	2,233	(197)
c Emergency Planning	149	0	149	(35)	114	114	0	70	75	5
d Media And Communication	319	(339)	(20)	0	(20)	(20)	0	(11)	1	12
e People and Organisational Development	460	(460)	0	20	20	9	(11)	13	(3)	(16)
f Strategy and Performance	322	(811)	(489)	(47)	(536)	(536)	0	(371)	(359)	12
g The Programme Office	395	(445)	(50)	6	(44)	(44)	0	(25)	(38)	(13)
h Tickfield Training Centre	212	(213)	(1)	(4)	(5)	5	10	6	10	4
Total Net Budget for Portfolio	5,927	(2,421)	3,506	(41)	3,465	3,434	(31)	2,187	1,983	(204)

Virements

£000

Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	(41)
	<u>(41)</u>

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Leader
Portfolio Holder - Cllr Nigel Holdcroft**

Forecast Outturn Variance	Year to Date Variance
a.	
b. An underspend on Treasury Management costs is projected	Treasury Management costs are currently underspent against budget
c.	
d. The outturn position is dependent on the advertising return from Outlook.	
e.	
f.	
g.	

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	73	0	73	0	73	53	(20)	48	16	(32)
b Closed Circuit Television	463	(18)	445	(3)	442	597	155	294	428	134
c Concessionary Fares	3,408	0	3,408	(10)	3,398	3,418	20	2,268	2,288	20
d Decriminalised Parking	1,150	(1,042)	108	117	225	335	110	151	285	134
e Enterprise Tourism and Environment Central Pool	1,669	(1,750)	(81)	3	(78)	(78)	0	(50)	(14)	36
f Highways Maintenance	11,268	(3,259)	8,009	(1,062)	6,947	7,332	385	4,703	5,110	407
g Car Parking Management	1,620	(5,187)	(3,567)	(96)	(3,663)	(3,613)	50	(2,390)	(2,399)	(9)
h Passenger Transport	719	(80)	639	(181)	458	453	(5)	326	314	(12)
i Public Conveniences	717	0	717	87	804	754	(50)	552	503	(49)
j Road Safety and School Crossing	589	0	589	(26)	563	413	(150)	377	253	(124)
k Regulatory Business	865	(7)	858	(19)	839	859	20	562	553	(9)
l Regulatory Licensing	465	(495)	(30)	(12)	(42)	(2)	40	110	164	54
m Regulatory Management	1,315	(1,010)	305	22	327	397	70	217	247	30
n Regulatory Protection	454	(30)	424	(10)	414	409	(5)	277	272	(5)
o Traffic and Parking Management	456	(5)	451	(57)	394	304	(90)	271	259	(12)
p Waste Collection	3,862	0	3,862	126	3,988	3,983	(5)	2,655	2,642	(13)
q Waste Disposal	3,710	0	3,710	60	3,770	3,635	(135)	2,447	2,341	(106)
r Cleansing	2,131	(7)	2,124	296	2,420	2,440	20	1,627	1,642	15
s Civic Amenity Sites	641	(19)	622	14	636	641	5	430	436	6
t Community Safety	512	0	512	(29)	483	413	(70)	280	228	(52)
u Environmental Care	856	0	856	(15)	841	821	(20)	560	537	(23)
v Waste Management	697	0	697	(10)	687	737	50	453	531	78
Total Net Budget for Portfolio	37,640	(12,909)	24,731	(805)	23,926	24,301	375	16,168	16,636	468

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox**

Virements	£000
Transfer from earmarked reserves	0
Allocation from Contingency	299
In year virements	(1,104)
	(805)

Forecast Outturn Variance	Year to Date Variance
a. Contractor costs kept to a minimum.	
b. Delays in relocating the CCTV service mean full year expected savings will not be realised	Delays in relocating the CCTV service mean full year expected savings will not be realised
c.	
d.	
e.	
f. Income from the enforcement of the Traffic Management Act has only just started to materialise. Work is on-going to ensure all costs associated with rechargeable works are recovered where possible. Service managers are also reviewing structural maintenance expenditure in an attempt to manage costs for the rest of the year in relation to repairs and maintenance of the highway.	Income from the enforcement of the Traffic Management Act is only just starting to materialise. There is also an income shortfall from rechargeable works and the majority of structural maintenance costs for the year have already been incurred.
g. Security costs of the university square car park	
h.	
i. Premises budgets are expected to underspend	Premises budgets are underspent
j. On-going staff vacancies exist within the team along with underspends associated with secondments to a grant funded project.	On-going staff vacancies exist within the team along with underspends associated with secondments to a grant funded project.
k. Cover for Food Safety Inspections	

l. Shortfall on Hackney Carriages Income levels continues to exist as a result of the fixed fee levels; partial mitigation is being made through non-recurrent savings on over budget lines within the area.	Shortfall on Hackney Carriages Income levels continues to exist as a result of the fixed fee levels.
m. A new system implementation is creating an in year pressure within the service area.	A new system implementation is creating an in year pressure within the service area.
n.	
o. A saving has been achieved by reducing the costs of the Councils membership to the Essex Safety Camera Group.	
p.	
q. Review of annual gainshare payment to reflect the expected contract performance for the year.	Review of annual gainshare payment to reflect the expected contract performance for the year.
r.	
s.	
t. Reduced expenditure on projects in year is resulting in a forecast underspend to part-cover overspend in CCTV	Reduced expenditure on projects in year to part-cover overspend in CCTV
u.	
v. The identified pressure is the result of a part year impact of partially implemented restructure, mitigating savings are being found in other areas within waste.	The identified pressure is the result of a part year impact of partially implemented restructure, mitigating savings are being found in other areas within waste

**General Fund Forecast 2012/13
at 30 November 2012 - Period 8
Planning
Portfolio Holder - Cllr Jonathan Garston**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	721	(512)	209	(54)	155	415	260	105	297	192
b Development Control	1,189	(605)	584	141	725	780	55	485	489	4
c Regional And Local Town Plan	710	(11)	699	(23)	676	736	60	453	505	52
Total Net Budget for Portfolio	2,620	(1,128)	1,492	64	1,556	1,931	375	1,043	1,291	248

Virements	£000
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	64
	<u>64</u>

Forecast Outturn Variance	Year to date Variance
a. An income shortfall is forecast based upon current application levels.	Income received is significantly below the budget amount.
b. An income shortfall is expected based upon the current application levels.	
c. Staffing overspend which will be capitalised under Traffic and Highways.	Staffing overspend which will be capitalised under Traffic and Highways.

Housing Revenue Account Forecast 2012/13
at 30 November 2012 - Period 8
Portfolio Holder - Cllr Lesley Salter

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	267	0	267	267	0	0	4	4
b Premises (Excluding Repairs)	620	0	620	620	0	587	601	14
c Repairs	5,002	0	5,002	5,002	0	3,463	3,463	0
d Supplies & Services	65	0	65	65	0	13	4	(9)
e Negative Subsidy Liability	0	0	0	0	0	0	21	21
f Management Fee	9,778	0	9,778	9,778	0	6,769	6,770	1
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	887	0	887	887	0	591	572	(19)
i Provision for Bad Debts	270	0	270	270	0	0	0	0
j Capital Financing Charges	10,898	0	10,898	9,948	(950)	7,223	6,602	(621)
Expenditure	27,787	0	27,787	26,837	(950)	18,647	18,037	(610)
k Government Grants	0	0	0	0	0			0
l Fees & Charges	(3,690)	0	(3,690)	(3,690)	0	(2,546)	(2,716)	(170)
m Rents	(23,366)	0	(23,366)	(23,516)	(150)	(15,741)	(15,929)	(188)
n Other	(167)	0	(167)	(167)	0	(158)	(206)	(48)
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(50)	0	(50)	(50)	0	(33)	(33)	0
q Recharges	(970)	0	(970)	(970)	0	(647)	(492)	155
Income	(28,323)	0	(28,323)	(28,473)	(150)	(19,205)	(19,456)	(251)
r Appropriation to Earmarked reserves	536	0	536	1,636	1,100	0	0	0
Net Expenditure / (Income)	0	0	0	0	0	(558)	(1,419)	(861)
Use of Reserves								
Balance as at 1 April 2012	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2012	3,502	0	3,502	3,502	0			

**Housing Revenue Account Forecast 2012/13
at 30 November 2012 - Period 8
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j. Interest charged for borrowing has decreased because both average balances and interest rates are lower than anticipated when the budget was set.	Interest charged for borrowing has decreased because both average balances and interest rates are lower than anticipated when the budget was set.
k.	
l.	
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget.	Higher than expected rental income because of a lower number of void properties than estimated in the budget.
n.	
o.	
p.	
q.	
r. Transfer of surplus income and the savings on interest payments to the earmarked HRA Capital Investment Reserve	Transfer of surplus income and the savings on interest payments to the earmarked HRA Capital Investment Reserve

Capital Programme Monitoring 2012/13

Period 8

as at 30th November 2012

Directorate Summary

Capital Programme Monitoring Report - November 2012

1. Overall Budget Performance

The revised Capital budget for the 2012/13 financial year is £69.743million. This includes all changes approved by Cabinet at its meeting on 6th November 2012. Actual capital spend at 30th November is £35.138million representing 50% of the revised budget. This is shown in Appendix 1. Appendix 2 shows the Capital Programme delivery over the last few years in graphical form.

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Directorate as follows:

Directorate	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13 £'000	Expected Variance to Revised Budget 2012/13 £'000
Adult & Community Services	16,227	8,955	15,916	-311
Children & Learning	7,634	4,656	7,634	0
Enterprise, Tourism & Environment	20,535	7,922	19,761	-774
Support Services	12,317	7,461	11,743	-574
Housing Revenue Account (HRA)	13,030	6,144	13,013	-17
Total	69,743	35,138	68,067	-1,676

The expected outturn is as forecast by project officers at the end of each month. This is likely to change with changing circumstances during the year.

The capital programme is expected to be financed as follows:

Directorate	Council Budget £'000	External Funding		Total Budget £'000
		Grant Budget £'000	Developer & Other Contributions £'000	
Adult & Community Services	12,660	3,312	255	16,227
Children & Learning	1,532	6,067	35	7,634
Enterprise, Tourism & Environment	13,692	5,678	1,165	20,535
Support Services	11,855	437	25	12,317
Housing Revenue Account (HRA)	6,530	6,500	0	13,030
Total	46,269	21,994	1,480	69,743

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30th November is as follows:

Directorate	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
Adult & Community Services	3,312	255	3,567	1,870	1,697
Children & Learning	6,067	35	6,102	5,480	622
Enterprise, Tourism & Environment	5,678	1,165	6,843	4,881	1,962
Support Services	437	25	462	1	461
Housing Revenue Account (HRA)	6,500	0	6,500	3,250	3,250
Total	21,994	1,480	23,474	15,482	7,992

2. Directorate Budget Performance

Adult & Community Services

The Adult and Community revised Capital budget totals £16.227million.

Adult & Community Services	Revised Budget 2012/13	Actual 2012/13	Expected outturn 2012/13	Expected Variance to Year End 2012/13
	£'000	£'000	£'000	£'000
Adult Social Care	1,184	102	1,184	0
Culture	13,678	8,653	14,015	337
General Fund Housing	1,365	200	717	-648
Total	16,227	8,955	15,916	-311

Expected outturn of £15.916million represents 98% of the available budget for 2012/13. This reflects the expectations of the Project managers as at the end of November, and may vary depending on other factors affecting the projects.

A number of projects are now complete and awaiting final retention payments which will be paid by year end. These projects are Southchurch water main, Southend Leisure and Tennis Centre athletics track refurbishment, Southchurch park lake and Westcliff Library boiler. A survey has now been undertaken at Belfairs leisure centre to replace the ventilation system and the works are expected to take place in the new year with a carry forward request expected at the next cabinet meeting. The Elmer Square Library project is on schedule and is due to complete by September 2013.

A significant waiting list has arisen for Adult Disabled Facilities as a result of lack of funding in 2011/12. Now the budget is in place, the waiting list is being addressed and a carry forward request is expected to continue the works into 2013/14.

The Empty Dwellings Management works in default budget is demand led and there is only an expected £3,000 to be spent on 2 properties in 2012/13. The remainder of the budget will be subject to a carry forward request into 2013/14.

The forecast overspend on culture relates to the final outturn position on the Warrior Square Gardens project.

Children and Learning

The Education Capital Programme for 2012/13 consists of an overall agreed budget of £7.63million. This includes final year funding of £3.79million for the rebuilding of Belfairs High School and Hinguar Primary School. Funding of £0.37million is for direct delegation to schools as determined by the Department for Education.

Following re profile assessments, 17.4% has been carried forward into 2013/14 as a result of Hamstel Junior School and Temple Sutton Primary requiring more detailed design work, a delayed start at St Mary's Primary to minimise disruption of their playground during term time and slippage to next year at Porters Grange Primary as the proposed expansion has not taken place this year. The slippage of spend is being balanced against an accelerated spend at Milton Hall Primary School to give a completion date in 2013/14 and not 2014/15 as previously programmed

Children & Learning Services	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13 £'000	Expected Variance to Year End 2012/13 £'000
Building Schools for the future	1,789	1,335	1,789	0
Children & Learning (Other Schemes)	2,824	1,375	2,824	0
Condition	749	453	749	0
Devolved Capital	370	372	370	0
Early Years	0	-3	0	0
Primary School Places	1,902	1,124	1,902	0
Total	7,634	4,656	7,634	0

Suitability works of £1.15million and condition works of £0.96million are progressing well. Projects have started this year to increase the capacity of identified primary schools to help meet the rising birth rate, programmed to complete in 2013/14 or later.

At the end of November a 61% spend of the budget has been achieved against the updated budget of £7.63million. Larger invoices for the Milton Hall project are now certified and will reflect on the expenditure code over future periods.

Condition projects scheduled for the 2012 school summer holidays are completed. The spend on these projects is now starting to be reflected on the actual spend.

Enterprise, Tourism & Environment (ETE)

The revised capital budget for ETE is £20.535million. This includes all changes approved at November Cabinet. The budget is distributed across various scheme areas as follows:

Enterprise, Tourism & Regeneration	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13 £'000	Expected Variance to Year End 2012/13 £'000
Local Sustainable Transport Fund (LSTF)	1,005	252	970	-35
Regeneration	2,282	2,308	2,282	0
Coastal Defence & Foreshore	4,148	397	4,174	26
ETE Other Schemes	205	-113	265	60
Sec 38 & Sec 106 Schemes	1,221	164	900	-321
Planning (ICT)	107	66	100	-7
Car Park Management	3,160	3,082	3,160	0
Local Transport Plans (LTP Schemes)	2,240	274	2,055	-185
Highways and Infrastructure	4,124	1,338	3,996	-128
Public Protection	587	0	564	-23
Transport	523	28	523	0
Better Bus	587	16	587	0
Waste	156	137	135	-21
Bike Friendly Cities	190	18	50	-140
Total	20,535	7,922	19,761	-774

Actual spend at 30th November stands at £7.922million. This represents 39% of the total available budget.

Under the Local Sustainable Transport Plan, the works on Prittlebrook are on-going and are on target to complete the entire route in 2012/13. On Victoria Avenue, East Street to Priory Crescent and the Contraflow on Sutton Road are in the design stage and due for construction in January 2013. On London Road, Victoria Circus to Brighton Road works are currently in the design stage and with delivery proposed for April 2013.

There are a number of different projects funded through the Local Transport Plan, comprising of the integrated block and highway maintenance. For the Integrated Transport block, project plans have been agreed and are in the process of implementation. The highway maintenance element has largely been completed. The forecast spend profile is being monitored and under review and an update will be provided in future reports. The Passenger Transport Information project has not yet started and a carry forward request is expected.

Most of the major highways resurfacing works have now been completed before the beginning of the winter period. A few schemes are remaining for the rest of the year.

The Council has received £1.577m from the Department for Transport's 'Better Bus Area Fund' for 2012/13 – 2013/14 with the capital component amounting to a total of £1,292,000 of which £587,000 is due for spending in 2012/13. There are four elements to the programme comprising smart ticketing, improvement to Interchanges, traffic management measures to congested "hot spots" and monitoring. Work is continuing on preparing proposals for Interchange improvements and congestion hot spots. A six monthly progress report is being drafted and will be uploaded onto Southend website. The main bus operators working cross boundary from Southend have now invested in new ticket machine technology with smartcard readers for those buses serving the greater Essex area which will further enable the development and deployment of smart cards.

The Street Lighting programme is under review as part of the energy and contract rationalisation to examine ways to reduce energy costs and to look at LED and other technological developments to renew lighting stock with built-in savings. We are looking at options to work with British Gas to attract external investment in this regard and these proposals will be developed in due course as discussions with British Gas have already commenced. The current allocation will be spent on renewing Category 1 defective columns and to replace lanterns with more efficient output.

On Southend Pier, the Amphitheatre is on target to be built by March 2013. Other pier redevelopment work has now been completed and we are currently in the defects period with the retention due to be paid in September 2013.

The majority of the current underspend on the section 106 and section 38 projects relates to projects where the funding has already been fully used and therefore a request for them to be removed from the capital programme will be put forward at January cabinet. The rest of the underspend will be subject to a carry forward request at year end.

Part of the Bike Friendly Cities project is now underway with the contra-flow cycling on one ways streets on schedule to be completed by March 2013. The remainder of the budget relates to Blenheim Park cycling improvements and this is now due to start in the new year with a carry forward request expected in the next cabinet report.

Support Services

The revised capital budget for Support Services is £12.317million. This includes all changes approved at November cabinet. The budget is distributed across various scheme areas as follows:

Support Services	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13 £'000	Forecast Variance to Year End 2012/13 £'000
Accommodation Strategy	8,269	6,458	8,272	3
Civic Centre (Lift Works)	55	1	55	0
Asset Management (Property)	302	42	153	-149
Cemetery & Crematoria	616	2	616	0
ICT	2,242	943	1,865	-377
Health & Safety Works	833	15	782	-51
Total	12,317	7,461	11,743	-574

The New Ways of Working project is a major scheme within Support Services. Floors 1-13 are now complete with snagging taking place. Staff moves have been progressing well with the next moves planned for mid-February. Plans are progressing for phase 4, ground, lower ground and public areas. 283 London Road is now empty and currently being marketed by the Asset Management Team for disposal.

All ICT projects are now under way with some rolling over to 2013/14. The ICT forecast underspend will be the subject of a future carry forward request and relates to the Gazetteer Management System and the Electronic Document & Records System.

The Beach Huts scheme under Asset Management has now been out to tender and is currently in the evaluation stage. Part of this budget will be subject to a carry forward

request to continue the project in 2013/14. The Airport Business Park site survey is now progressing and is in the archaeology phase although part of the project will lapse into 2013/14 and a carry forward request will be in the next cabinet report.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2012/13 is £13.030million.

The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13 £'000	Forecast Variance to Year End 2012/13 £'000
Decent Homes Programme	11,630	5,165	11,636	6
Council House Adaptations	500	168	500	0
Sheltered Housing Remodelling	900	811	877	-23
Total	13,030	6,144	13,013	-17

The actual spend at 30th November of £6.144million represents 47% of the HRA capital budget for the year. The project status and South Essex Homes records however show that a number of works have been committed for which invoices are yet to be received.

The Decent Homes works are currently running on or ahead of target. It is anticipated that the programme will be complete by the end of February 2013. The Windows and Doors contract started during October and is in the manufacture phase at present. It is planned to complete 85 windows and doors installations by the end of March.

Part of the budget of £250k for non-trade refurbishments within the Environmental contract has been deferred until 2013/14. It has been agreed to use part of this money to fund a capital project to carry out works on ex-warden sheltered housing properties to bring them back to be available for re-let.

The Sheltered Housing remodelling contract for both Longmans and Westwood has now been completed. No further remodelling works are planned at present.

Summary of Capital Expenditure at 30th November 2012

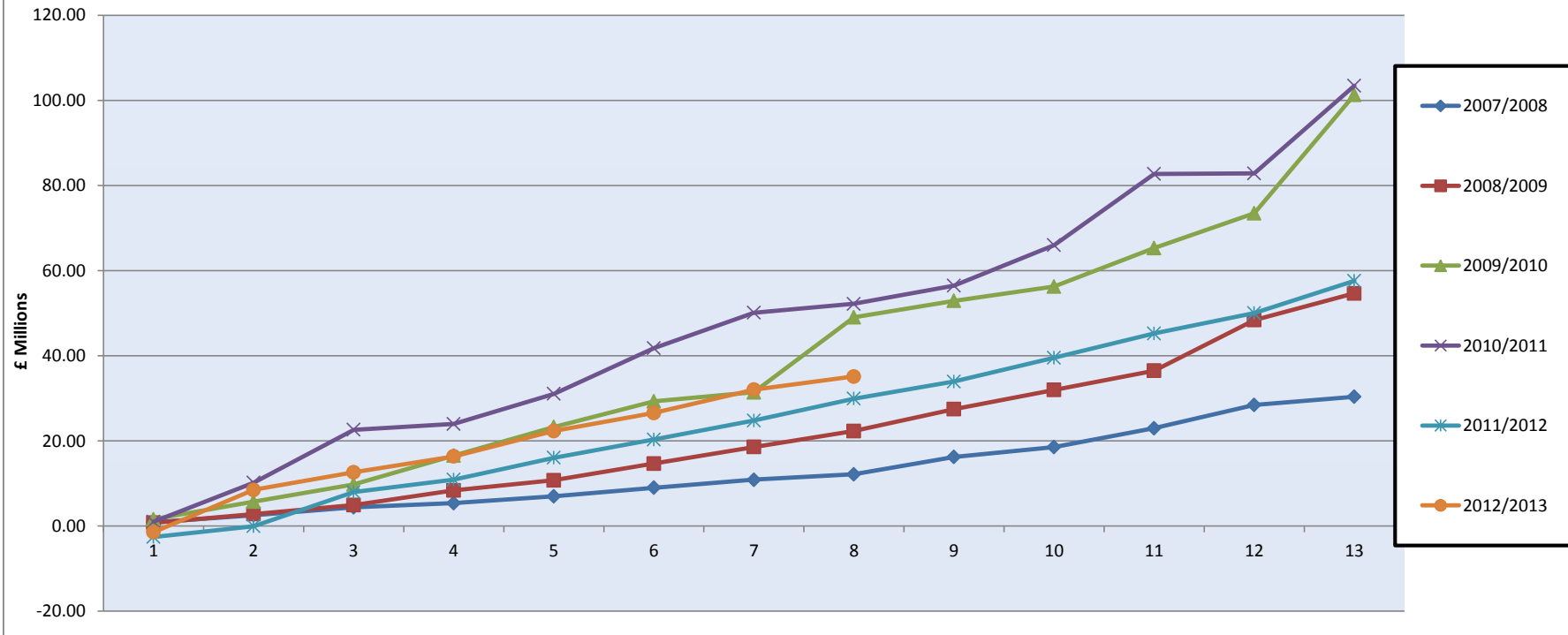
Appendix 1

	Original Budget 2012/13 £000	Revisions £000	Revised Budget 2012/13 £000	Actual 2012/13 £000	Forecast outturn 2012/13 £000	Forecast Variance to Year End 2012/13 £000	% Variance
Adult & Community Services	18,520	(2,293)	16,227	8,955	15,916	(311)	55%
Children & Learning	8,180	(546)	7,634	4,656	7,634	-	61%
Enterprise, Tourism & Environment	16,603	3,932	20,535	7,922	19,761	(774)	39%
Support Services	12,101	216	12,317	7,461	11,743	(574)	61%
Housing Revenue Account	13,030	-	13,030	6,144	13,013	(17)	47%
	<u>68,434</u>	<u>1,309</u>	<u>69,743</u>	<u>35,138</u>	<u>68,067</u>	<u>(1,676)</u>	<u>50%</u>
Total	<u>68,434</u>	<u>1,309</u>	<u>69,743</u>	<u>35,138</u>	<u>68,067</u>	<u>-1,676</u>	50%
Council Approved Original Budget - June 2012	74,622						
CCTV relocation and equipment upgrade	500						
Belfairs Adult College - budget identified as not needed now project milestones are complete	(250)						
Audio Equipment - Council Chamber	62						
Accommodation Review - Queensway House	40						
Budget re-profiles	(5,891)						
New external funding	660						
Council Approved Revised Budget - November 2012	<u>69,743</u>						

Actual compared to Revised Budget spent is £35.138M or 50%

Appendix 2

**Capital programme Delivery
Cummulative Capital Expenditure 2007/08 to 2012/13**



Year	Outturn £m	Outturn %
2007/08	30.4	84.0
2008/09	54.7	92.7
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3